



YMCA CAMP ERNST E-TEAM APPLICATION PROCESS

E-team is a paid staff position at YMCA Camp Ernst for 16 year olds entering the 11th grade in Fall 2020. Due to state labor laws for minors, 15 year olds may participate, but only as volunteers. E-team members will be assigned to an activity team for their three week session (lifeguards attend one week of lifeguard training, in addition to their three week session). E-teamers go home on the Saturday in between weeks and return Sunday in time for a staff meeting.

THE E-TEAM APPLICATION PROCESS

1. COMPLETE THE ONLINE APPLICATION BY OCTOBER 31, 2019 FOR PRIORITY STATUS

Go to <https://myycamp.campbrainstaff.com/>. Create a new account using your own email address. Select E-team Application and complete all sections. You will select team preference, as well as interview and session availability. If you are interested/available for more than one team/session, please remember to rank your preferences in the appropriate comment section. Below is a description of each team.

- **Lifeguard Team-** The lifeguard team will spend their time guarding at the pools, lake, and creek hikes, and running lake activities. All guards will spend their first week of their four week session earning their YMCA lifeguard certification. Lifeguards must be at least 16 years old by the end of the lifeguard class. The fee for the lifeguard class is \$100 and should be turned in at your scheduled interview. Lifeguards earn \$300 per session.
- **Ropes Course Team-** the Ropes Team will be responsible for running and operating both the high and low ropes course during their three week session. Under the supervision of the ropes leader, they will help to inspect, operate, and maintain the ropes course activities and equipment. The ropes team members earn \$180 per session.
- **General Activities Team-** The General Activities Team may rotate between facilitating one of the following activities: sports and games, archery, BBs, nature, fishing, candle making, sport court, and crafts. Supervised by the general activity team leaders, they will spend their time leading a variety of activities during their three week session. The general activity team members earn \$180 per session.
- **Ranch Team-** the Ranch Team will assist in ground and arena lessons, trail rides, and daily operation of the barn during their three week session. Under the supervision the ranch leaders, they will learn the skills necessary to be a successful barn staff member. The ranch team members earn \$180 per session.

You will receive a confirmation email when you have successfully submitted your application.

2. CHECK YOUR EMAIL FOR YOUR INTERVIEW TIME ON NOVEMBER 16TH

Once we have received your completed application, you will receive an email from David Chambers with your interview time. There will be a day of group interviews on November 16th.

3. SUBMIT REFERENCE INFORMATION AND FOLLOW UP WITH REFERENCES

After you submit your application, you will receive an email through Checkster requesting the names and emails of your references. You will need a total of 3 references (1 relative and 2 non-relatives), but you are allowed to submit more. Checkster will email your references and the form will be done electronically. Please make sure you

reach out to your references ahead of time and let them know an email will be sent to them. **Make sure you submit your application early enough to give yourself and your references enough time to get these complete.**

4. PREPARE FOR YOUR INTERVIEW

Please bring the following items with you to your interview. These will take some time to gather, so please make sure that you plan ahead!

- **A COPY OF A PHOTO ID** (This may be a passport, school ID, or driver's permit.)
- **A COPY OF YOUR BIRTH CERTIFICATE OR SOCIAL SECURITY CARD**
- **A DIRECT DEPOSIT ENROLLMENT LETTER FROM YOUR BANK** (This may be either a voided check or a signed letter from the bank. Bank statements and deposit slips will not be accepted. If you do not already have a bank account, please set one up now. All YMCA employees are required to use direct deposit with your name on the account (cannot use parent's account unless the minor's name is also listed).

5. ATTEND YOUR SCHEDULED INTERVIEW TIME ON NOVEMBER 16TH

You will be assigned to a two hour block. Interviews are at Lakeview Lodge at Camp Ernst.

6. WAIT FOR YOUR ACCEPTANCE PACKET

Acceptance letters will be emailed out by December 18th. Session priority is based on interview score, desired activity team positions (lifeguards and ranch staff given first priority), potential, and enthusiasm for the job. Accept your positions by signing and returning the employment letter. Each E-team member will also be required to complete YMCA payroll paperwork (for those that will be at least 16 during their session) and additional online trainings. All paperwork must be returned before you can attend future trainings or camp events.

7. ATTEND/COMPLETE YOUR REQUIRED TRAININGS

An email with more information for trainings will be sent out upon acceptance of your position.

8. SHOW UP FOR YOUR SCHEDULED WEEKS

E-Team is a job, and we're counting on you for the session you are scheduled! If something comes up and you can no longer work your contracted session, please let us know in writing as early as possible (at least two weeks before you are scheduled or as soon as you know of the conflict).

If you have any questions, please email David Chambers at dchambers@myy.org or call the office at (859)586-6181.